



City of West Plains
1910 Holiday Lane
West Plains, Mo.
417.256.7176

July 28, 2026

To: Sam Anselm, City Administrator
Kellie Mayers, City Clerk

From: Michael McMahon, Project Coordinator

Re: SEDAP Grant Application – First Street Workforce Parking Improvements

Executive Summary

The purpose of this resolution is to authorize the submission of an application to the Delta Regional Authority (DRA) for funding through the States Economic Development Assistance Program (SEDAP) for the City of West Plains First Street Workforce Parking Improvements Project.

Discussion

This resolution is required for the SEDAP grant application. It will designate the city administrator as the city's authorized representative. This will allow Sam to sign additional paperwork as needed for the grant application without having to bring every item to council.

The project will take place between Broadway and First Street, where the old Maid Rite/Hangout building used to be. This will involve making improvements to that area for parking. A map is attached to show the area in question.

If awarded the city will hire an engineer to take our initial concept and cost estimate and use that as a basis for design.

The grant would cover the cost of construction and engineering.

The maximum funding is \$500,000 and based on our cost estimate that should be enough to finish the project without additional funds from the city.

The city will be committing \$51,180.46 in-kind contribution towards the lighting portion of the project. This is the primary change compared to the original resolution that was passed. Using other projects as a guide the plan is to complete the lighting portion of the project with city forces.

Fiscal Impact

Maximum grant award \$500,000.

In-kind contribution of \$51,180.46 towards the lighting portion of the project.

Total Project cost of \$551,180.46



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1910 Holiday Lane
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7/27/2026

Darci Malam
Critical Infrastructure Program Manager
Delta Regional Authority
236 Sharkey Ave | Ste 400
Clarksdale, MS 38614

RE: In-Kind Contribution — FY26 SEDAP Application
City of West Plains — First Street Workforce Parking Improvements

Dear Darci Malam:

The City of West Plains hereby commits Fifty-One Thousand One Hundred Eighty Dollars and Forty-Six Cents (\$51,180.46) in In-Kind contribution towards the lighting portion of the proposed FY26 First Street Workforce Parking Improvements Project application submitted to the Delta Regional Authority (DRA) funded through the States Economic Development Assistance Program (SEDAP).

The project is located where The Hangout used to be at 117 W Broadway St, West Plains, Missouri.

The city confirms that the \$51,180.46 in-kind contribution has been set aside for this project and that this will cover all necessary material and labor for the decorative and parking lighting for the proposed parking improvements.

This local commitment demonstrates the city's support for the project and its intent to partner with DRA to provide safe and secure parking for the immediate Provalus workforce need.

The city understands that this in-kind contribution must be available during the project period and will be used in accordance with all applicable DRA requirements, local financial procedures, and approved project budget documents.

Sincerely,

Sam Anselm, City Administrator
City of West Plains, Missouri

Date: 7/27/2026

FIRST STREET PARKING IMPROVEMENTS



A RESOLUTION OF THE CITY OF WEST PLAINS, MISSOURI, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE DELTA REGIONAL AUTHORITY (DRA) FOR FUNDING THROUGH THE STATES' ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM (SEDAP) FOR THE CITY OF WEST PLAINS FIRST STREET WORKFORCE PARKING IMPROVEMENT PROJECT; DESIGNATING THE CITY ADMINISTRATOR TO SERVE AS THE CITY'S AUTHORIZED REPRESENTATIVE FOR ALL MATTERS RELATING TO THE APPLICATION AND ADMINISTRATION OF THE GRANT.

WHEREAS, the Delta Regional Authority (hereinafter "DRA") was created by Congress by the Delta Regional Authority Act of 2000, as amended, as a federal/state partnership now comprised of 252 counties and parishes within the eight states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri and Tennessee in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the Delta Region's economy; and

WHEREAS, the City of West Plains, acting by and through its city council, proposes to apply to DRA for funding through the States' Economic Development Assistance Program (hereinafter "SEDAP") for Fiscal Year 2026 to support eligible economic development and public infrastructure improvements within the city; and

WHEREAS, DRA requires that a person be designated, appointed, and given the authority to perform certain duties and administration of said award for and on behalf of the recipient; and

WHEREAS, the city council met in regular session on July 20, 2026 whereby (name of those present) were present, constituting a quorum; and

WHEREAS, a motion was made by (add name of person making motion) was seconded by (add name of person) to designate and appoint Sam Anselm, City Administrator, to perform all duties and administration of said award, which carried unanimously by voice vote and was recorded on the minutes;

WHEREAS, a motion was made by (add name of person making motion) was seconded by (add name of person) to provide additional funds in the amount of \$0 to said award which carried unanimously by voice vote and was recorded on the minutes;

WHEREAS, a motion was made by (add name of person making motion) was seconded by (add name of person) to make an in-kind contribution with a fair market value of \$51,180.46 to said award which carried unanimously by voice vote and was recorded on the minutes; and

WHEREAS, a motion was made by (add name of person making motion) was seconded by (add name of person) that in the event of an administration change, the new City Administrator shall continue to have such authority under this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST PLAINS, MISSOURI AS FOLLOWS:

Section 1. The City is authorized to submit an application to the Delta Regional Authority through the 2026 States' Economic Development Assistance Program requesting \$500,000 in DRA SEDAP funds for the City of West Plains First Street Workforce Parking Improvements project.

Section 2. That, Sam Anselm, City Administrator, be and is hereby designated and appointed to perform on behalf of the City of West Plains and has the authority to make those acts and assume any and all duties in dealing with the award with DRA, SEDAP for the Fiscal Year - 2026 federal award program cycle.

Section 3. That, Sam Anselm, City Administrator is hereby authorized to execute and submit any and all documents including, but not limited to, applications, award closing documents, request for funds, status reports to DRA for the Fiscal Year – 2026 federal award program cycle.

Section 4. That, the recipient agrees to provide additional funds in the amount of \$0 to said award.

Section 5. That, the recipient agrees to make an in-kind contribution of with a fair market value of \$51,180.46 to said award.

Section 6. That, in the event of an administration change, the new City Administrator shall continue to have such authority under this Resolution.

Section 7. Effective Date

This resolution shall be in full force and effect immediately following its passage and approval as provided by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 20____.

CITY OF WEST PLAINS, MISSOURI

MAYOR MICHAEL TOPLIFF

ATTEST:

CITY CLERK KELLIE MAYERS