



City of West Plains  
1910 Holiday Lane  
West Plains, Mo.  
417.256.7176

July 8, 2026

To: Sam Anselm, City Administrator  
Kellie Mayers, City Clerk

From: Michael McMahon, Project Coordinator

Re: SEDAP Grant Application – First Street Workforce Parking Improvements

### **Executive Summary**

The purpose of this resolution is to authorize the submission of an application to the Delta Regional Authority (DRA) for funding through the States Economic Development Assistance Program (SEDAP) for the City of West Plains First Street Workforce Parking Improvements Project.

### **Discussion**

This resolution is required for the SEDAP grant application. It will designate the city administrator as the city's authorized representative. This will allow Sam to sign additional paperwork as needed for the grant application without having to bring every item to council.

The project will take place between Broadway and First Street, where the old Maid Rite/Hangout building used to be. This will involve making improvements to that area for parking. A map is attached to show the area in question.

If awarded the city will hire an engineer to take our initial concept and cost estimate and use that as a basis for design.

The grant would cover the cost of construction and engineering.

The maximum funding is \$500,000 and based on our cost estimate that should be enough to finish the project without additional funds from the city.

We will not be committing match dollars as a part of our grant application.

### **Fiscal Impact**

Maximum grant award \$500,000.

Local cash match \$0

# FIRST STREET PARKING IMPROVEMENTS



A RESOLUTION OF THE CITY OF WEST PLAINS, MISSOURI, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE DELTA REGIONAL AUTHORITY (DRA) FOR FUNDING THROUGH THE STATES' ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM (SEDAP) FOR THE CITY OF WEST PLAINS FIRST STREET WORKFORCE PARKING IMPROVEMENT PROJECT; DESIGNATING THE CITY ADMINISTRATOR TO SERVE AS THE CITY'S AUTHORIZED REPRESENTATIVE FOR ALL MATTERS RELATING TO THE APPLICATION AND ADMINISTRATION OF THE GRANT.

WHEREAS, the Delta Regional Authority (hereinafter "DRA") was created by Congress by the Delta Regional Authority Act of 2000, as amended, as a federal/state partnership now comprised of 252 counties and parishes within the eight states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri and Tennessee in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the Delta Region's economy; and

WHEREAS, the City of West Plains, acting by and through its city council, proposes to apply to DRA for funding through the States' Economic Development Assistance Program (hereinafter "SEDAP") for Fiscal Year 2026 to support eligible economic development and public infrastructure improvements within the city; and

WHEREAS, DRA requires that a person be designated, appointed, and given the authority to perform certain duties and administration of said award for and on behalf of the recipient; and

WHEREAS, the city council met in regular session on July 20, 2026 whereby (name of those present) were present, constituting a quorum; and

WHEREAS, a motion was made by (add name of person making motion) was seconded by (add name of person) to designate and appoint Sam Anselm, City Administrator, to perform all duties and administration of said award, which carried unanimously by voice vote and was recorded on the minutes; and

WHEREAS, a motion was made by (add name of person making motion) was seconded by (add name of person) to provide additional funds in the amount of \$0 to said award which carried unanimously by voice vote and was recorded on the minutes; and

WHEREAS, a motion was made by (add name of person making motion) was seconded by (add name of person) to make no in-kind contribution with a fair market value of \$0 to said award which carried unanimously by voice vote and was recorded on the minutes; and

WHEREAS, a motion was made by (add name of person making motion) was seconded by (add name of person) that in the event of an administration change, the new City Administrator shall continue to have such authority under this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST PLAINS, MISSOURI AS FOLLOWS:

**Section 1.** The City is authorized to submit an application to the Delta Regional Authority through the 2026 States' Economic Development Assistance Program requesting \$500,000 in DRA SEDAP funds for the City of West Plains First Street Workforce Parking Improvements project.

**Section 2.** That, Sam Anselm, City Administrator, be and is hereby designated and appointed to perform on behalf of the City of West Plains and has the authority to make those acts and assume any and all duties in dealing with the award with DRA, SEDAP for the Fiscal Year - 2026 federal award program cycle.

**Section 3.** That, Sam Anselm, City Administrator is hereby authorized to execute and submit any and all documents including, but not limited to, applications, award closing documents, request for funds, status reports to DRA for the Fiscal Year – 2026 federal award program cycle.

**Section 4.** That, the recipient agrees to provide additional funds in the amount of \$0 to said award.

**Section 5.** That, the recipient agrees to make a no in-kind contribution of with a fair market value of \$0 to said award.

**Section 6.** That, in the event of an administration change, the new City Administrator shall continue to have such authority under this Resolution.

**Section 7.** Effective Date

This resolution shall be in full force and effect immediately following its passage and approval as provided by law.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

CITY OF WEST PLAINS, MISSOURI

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MAYOR MICHAEL TOPLIFF

ATTEST:

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CITY CLERK KELLIE MAYERS