



City of West Plains
1910 Holiday Lane
West Plains, Mo.
417.256.7176

July 7, 2026

To: Sam Anselm, City Administrator
Kellie Mayers, City Clerk

From: Michael McMahon, Project Coordinator

Re: CDBG Grant Application – Library Drainage Project

Executive Summary

The purpose of this resolution is to state the intent for the city to seek funding through the Community Development Block Grant (CDBG) program for the Library Drainage project and authorizing the mayor or city administrator to pursue activities to secure funding and dedicating \$50,000 of local cash funds.

Discussion

The project involves drainage improvements on the south side of the West Plains Public Library. Recent high rain events have highlighted a need for drainage improvements to prevent water flooding in the library, and this project aims to solve that problem.

The grant application will be for CDBG's competitive cycle and will involve drainage improvements and the engineering necessary to ensure those improvements are made correctly.

Fiscal Impact

The maximum grant award is \$500,000 for the construction cost. The grant will also cover additional administration and engineering fees.

The city is committing \$50,000 in local cash match towards the project. This money has been budgeted for this purpose.

PUBLIC LIBRARY DRAINAGE IMPROVEMENTS



A RESOLUTION OF THE CITY OF WEST PLAINS, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING AND DEDICATING \$50,000 OF LOCAL CASH FUNDS.

WHEREAS, Title 1 of the Housing and Community Development Act of 1974 does state its primary objective “the development of viable urban communities, by providing decent housing and suitable living environment and expanding economic opportunities principally for persons of low and moderate income”; and

WHEREAS, Title 1 does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives; and

WHEREAS, The Missouri Department of Economic Development is designated to award Community Development Block Grant funding under Title 1; and

WHEREAS, the City does have areas of need which may be addressed through the Community Development Block Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST PLAINS, MISSOURI AS FOLLOWS:

Section 1. The City Council hereby desires to participate with the Missouri Department of Economic Development in the improvement of our community under the activities authorized pursuant to the Housing and Community Development Act of 1974.

Section 2. The mayor or city administrator is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

Section 3. The applicant will dedicate \$50,000 of local cash funds and \$0 of in-kind materials or labor to be used in the project.

Section 4. Effective Date

This resolution shall be in full force and effect immediately following its passage and approval as provided by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 20____.

CITY OF WEST PLAINS, MISSOURI

MAYOR MICHAEL TOPLIFF

ATTEST:

CITY CLERK KELLIE MAYERS



An individual resolution is required for each jurisdiction in a multi-jurisdictional application

A RESOLUTION OF THE CITY / COUNTY OF _____, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR / PRESIDING COMMISSIONER TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING.

WHEREAS, Title I of the Housing and Community Development Act of 1974 does state as its primary objective “the development of viable urban communities, by providing decent housing and suitable living environment and expanding economic opportunities principally for persons of low and moderate income”;

WHEREAS, Title I does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives;

WHEREAS, The Missouri Department of Economic Development is designated to award Community Development Block Grant funding under Title I; and,

WHEREAS, The city / county does have areas of need which may be addressed through the Community Development Block Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the City / County of _____, Missouri that it desires to participate with the Missouri Department of Economic Development in the improvement of our community under the activities authorized pursuant to the Housing and Community Development Act of 1974.

THEREFORE, BE IT FURTHER RESOLVED, that the Mayor / Presiding Commissioner of _____, Missouri hereby is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

THEREFORE, BE IT FURTHER RESOLVED, that the applicant / sub-applicant will dedicate \$_____ of local cash funds and \$_____ of in-kind materials or labor to be used in this project.

SIGNATURE, CHIEF ELECTED OFFICIAL

DATE

ATTESTED BY

DATE

(AFFIX SEAL HERE)

**INSTRUCTIONS: Amount dedicated on resolution must match total City/County total on Form C.
Resolution cannot predate public hearing.**