



WEST PLAINS

CITY OF WEST PLAINS

**1910 HOLIDAY LN
WEST PLAINS, MO 65775**

PHONE 417-256-7176 FAX 417-256-1880

REQUEST FOR PROPOSALS (RFP)

Waste Hauling Services (Transfer Station to Landfill)

**Issued by:
Kristopher Bates
Purchasing Agent
1910 Holiday Ln
West Plains, MO 65775
Tel. 417-256-7170 ext. 2241
Fax 417-256-1880
Email:
Kristopher.bates@westplains.gov**

Date Issued	May 20 th , 2026
Deadline for Questions	June 8th , 2026
Proposals must be Received On or Before	June 9th , 2026 2:00PM CST



The City of West Plains is soliciting proposals from qualified contractors to provide **municipal solid waste hauling services** from the City’s collection/transfer station to an approved landfill.

The intent of this RFP is to secure a reliable contractor capable of transporting waste in a safe, efficient, and cost-effective manner.

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1. INTRODUCTION

The City of West Plains is committed to maintaining a clean, safe, and environmentally responsible community for its residents, businesses, and visitors. As part of this commitment, the City provides essential solid waste management services that support public health, environmental sustainability, and overall quality of life. Reliable and efficient waste collection and disposal services are critical to achieving these objectives and ensuring compliance with all applicable local, state, and federal regulations.

The City is seeking qualified and experienced contractors to provide waste hauling services. These services will include transportation and proper disposal of municipal solid waste and other approved materials from the Solid Waste Transfer Station. The selected contractor will play a vital role in supporting the City's infrastructure by delivering dependable, cost-effective, and environmentally sound waste management solutions.

West Plains serves as a regional hub for Howell County and the surrounding areas, with a growing population and expanding commercial activity that requires dependable public services. The City expects the selected contractor to demonstrate the capacity, equipment, personnel, and operational expertise necessary to meet current service demands while maintaining flexibility to adapt to future growth and regulatory changes.

This RFP represents an important opportunity to partner with the City of West Plains in delivering a critical public service. The City is seeking proposals from firms that prioritize safety, efficiency, customer service, and environmental stewardship. Contractors responding to this RFP will play a key role in helping the City maintain its standards of cleanliness, operational excellence, and community satisfaction for years to come.

2. BACKGROUND

The City operates a Solid Waste Transfer Station located at:

1853 Old Airport Rd, West Plains, MO 65775

- Estimated annual tonnage: **[38,000 tons]**
- Average daily tonnage: **[147 tons/day]**
- Hours of operation: **5:00am to 4:00pm Monday through Friday**
- **Landfill Hours of Operations: 6:00 am to 4:00 pm Monday through Friday**

Waste is currently transported to:

Black Oak Landfill-5054 State Hwy HH, Hartville, MO 65667



3. SCOPE OF SERVICES

The selected Contractor shall provide all labor, equipment, materials, and supervision necessary to:

3.1 Hauling Services

- Transport municipal solid waste from the City's transfer station to the designated landfill
- Provide sufficient equipment to handle estimated volumes
- Ensure loads are properly secured and compliant with all regulations

3.2 Equipment

Contractor shall provide:

- Transfer trailers and tractors (Minimum 48-foot Trailers)
- Backup equipment to ensure uninterrupted service
- All maintenance and cleaning of equipment
- A minimum of 10 trailers

3.3 Loading Responsibilities

- The City will load, tarp, and stage trailers

3.4 Disposal

- Deliver waste to: **Black Oak Landfill-5054 State Hwy HH, Hartville, MO 65667**
- Comply with all landfill requirements
- Provide weight tickets for each load

4. SERVICE REQUIREMENTS

4.1 Schedule

- Hauling required: **[5 days per week]**
- Minimum number of pulls per day: **[4]**
- On-call or overflow hauling may be required
- Hauling exceptions
 - Any holidays the transfer station is closed.



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- If the station needs to be closed for any reason, the City will provide at a minimum 3 days notice.

4.2 Performance Standards

- Maximum response time: **[e.g., 2 hours after request]**
- No missed hauls without prior approval
- Immediate cleanup of any spills during transport

4.3 Safety & Compliance

Contractor must comply with:

- All federal, state, and local regulations
- DOT requirements
- OSHA standards



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5. PRICING

Proposals shall include pricing in the following format:

5.1 Base Pricing (Select One or More)

- Cost per ton hauled: \$ _____
- Cost per load hauled: \$ _____
- Hourly rate (if applicable): \$ _____

5.2 Additional Costs

- Fuel surcharge (if applicable): _____
- Emergency hauling rate: _____

5.3 Disposal Fees

- Tipping fees paid directly by the City



6. REPORTING REQUIREMENTS

Contractor shall provide:

- Daily haul logs
- Weekly/monthly tonnage reports
- Copies of landfill weight tickets
- Incident or spill reports (if applicable)

7. CONTRACT TERM

- Initial term: **5 Years**
- The price proposed by the bidder is to remain fixed for the first 2 years of the contract. Prices for additional 3 years of the first term period may not exceed a 2% increase per annum. Prices for additional extension term periods may not exceed a 3% increase per annum. If it is determined the current landfill cell should reach capacity before the beginning of the new term, the contract may be enacted up to 3 months prior to the beginning of the new term.
- Renewal options: **one additional 5-year term.**
- Start date: **As soon as able to.**
- The City reserves the right to accept or to refuse any documented price adjustment submitted by the vendor/contractor for any reason as determined to be in the best interest of the City. In the event the City does not accept the proposed price adjustment for the extended term, the contract will not be renewed, and the City will rebid the service(s). Any contract extension is subject to the continuation of need and usage by the City and the appropriation of funds.

8. INSURANCE REQUIREMENTS

The contractor shall purchase and maintain such insurance as will protect it from claims set forth below which may arise out of, or result from, the Contractor's execution of the work, whether such execution be by the Contractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- 1) Claims under workmen's compensation, disability benefit and other similar employee benefit acts;
- 2) Claims for damages because of bodily injury, occupational sickness or disease, or death of employee;
- 3) Claims for damages because of bodily injury, sickness or disease, or death of any person other than employees;



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4) Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the Contractor, or (2) by any other person and;

5) Claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom.

Certificates of Insurance acceptable to the Owner shall be filed with the Owner prior to commencement of the work. These Certificates should name City of West Plains as additionally insured per the minimum requirements indicated below. These Certificates shall contain a provision that coverages afforded under the policies will not be cancelled unless at least fifteen (15) days prior written notice has been given to the Owner. Minimum requirements are as follows:

General Aggregate	\$2,000,000	Products-Comp/Op Agg	\$2,000,000
Personal \$ Adv Injury	\$1,000,000	Each Occurrence	\$1,000,000
Med Exp (any 1 person)	\$10,000		

9. INDEMNIFICATION

To the fullest extent permitted by law, contractor agrees to indemnify, defend and hold harmless the City of West Plains, its elected officials, officers, agents, volunteers, lessees, invitees and employees from and against all suits, claims damages, losses and expenses including but not limited to attorney’s fees, court costs or alternative dispute resolution costs arising out of or related to any such suit, claim, damage, loss or expense involving an injury to a person or persons, whether bodily injury or other personal injury(including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses were caused by the negligence or other wrongdoing of Contractor, or any supplier or subcontractor, or their agents or employees, directly or indirectly, regardless of whether caused in part by the negligence or wrongdoing of the City of West Plains or any of its agents or employees.

10. PROPOSAL REQUIREMENTS

Proposals shall include:

1. Company profile and experience
2. Description of equipment and fleet
3. References



4. Proposed service approach
5. Pricing proposal (page 5)
6. Proof of insurance

11. EVALUATION CRITERIA

Proposals will be evaluated based on:

- Cost (40%)
- Experience & qualifications (25%)
- Equipment and capacity (20%)
- Service approach (15%)

12. SUBMISSION INFORMATION

Proposals must be submitted by:

Due Date: Thursday June 9th, 2026

Time: 2:00PM CST

Location: 1910 Holiday Lane West Plains MO 65775

or electronically at purchasing@westplains.gov

Late submissions will not be accepted.

13. CONTACT INFORMATION

All questions regarding this RFP shall be directed to:

Kristopher Bates

Purchasing Agent

Kristopher.bates@westplains.gov

417-256-7176 ext. 2241