



April 10, 2026

To: Sam Anselm, City Administrator  
Kellie Mayers, City Clerk

From: Kristopher Bates, Purchasing Agent

Re: Surplus Vehicle and Equipment

### **Executive Summary**

The Electric Department recommends the following vehicle and equipment be declared as surplus and disposing of said assets in accordance with city code.

### **Discussion**

A review of vehicles and equipment has determined that the following vehicles and equipment are no longer needed or useful to the departments.

Department	Year	Make/Model	VIN/Serial	Description
Electric	2011	Ford F-550	1FUF5HT1BEB33427	Altec Bucket Truck
Electric		Ditch Witch Zahn R300	DWPR300XPH0002473	Tracked Trencher

### **Fiscal Impact**

Revenue from sales of surplus property is included in the annual budget and any proceeds from the sale of assets are returned to the appropriate fund.