

REQUEST FOR QUALIFICATIONS
PROFESSIONAL ENGINEERING SERVICES

The City of West Plains, of Howell County, requests qualifications for preliminary engineering services, subsequent engineering design services, construction inspection, and other project related services to assist in proposed improvements to be financed in part with Community Development Block Grant (CDBG) funds. The project will consist of field investigation to verify the available data and shall collect additional data necessary for the evaluation of existing drainage conditions located at the West Plains Public Library.

Qualifications submitted must include:

1. The specialized experience and technical competence of the firm with respect to civil drainage and landscape design or related work;
2. The capacity and capability of the firm to perform the work in question, including specialized services, within a period of six months (6) after award of funds.
3. The past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules.
4. The firm's proximity to and familiarity with the area in which the project is located.
5. References from previous clients of related work with the firm within the past five years; and
6. Documentation of compliance with E-Verify requirements.
7. Provide an expiration date for the proposal's validity (must be no more than 180 days).

The firm will be selected based on the above qualifications. The ability to begin work immediately and guarantee delivery of a preliminary engineering report by May 1st, 2026, shall receive primary consideration.

Once the most qualified firm is selected, a cost for preliminary engineering will be negotiated separately from the cost for engineering design and inspection. Contracting for these two activities shall occur separately and costs/payments associated with each will be clearly defined. Contracts executed for engineering design and construction inspection services shall be contingent upon the award of the grant and commitment of all project funds.

The above information should be submitted no later than February 9th, 2026, at 2 p.m. to:
City of West Plains, 1910 Holiday Lane, West Plains, MO 65775. For more information
contact Michael McMahon, Project Coordinator, 417-256-7176.

The City of West Plains is an Equal Opportunity Employers, and invites the submission of
proposals from MBE/WBE, SBA, Section 3, and DBE Firms.