

MINUTES
REGULAR COUNCIL MEETING + CLOSED SESSION
WEST PLAINS CITY HALL
1910 HOLIDAY LANE, WEST PLAINS, MO 65775

Monday, December 15, 2025

4:30 Closed Session – City Hall Board Room

5:30 p.m. Regular Session – City Hall Council Chambers

I. CLOSED SESSION

II. Preliminaries

The West Plains City Council met in closed session on December 15, 2025, in the board room at West Plains City Hall, 1910 Holiday Lane, with the following members present: Councilmember Greg Collins, Councilmember Ron Grennan, Councilmember Johnny Murrell, Councilmember Jessica Nease, and Mayor Michael Topliff. Mayor Topliff called the meeting to order and established a quorum.

III. Adjourn to Closed Session

- a. **RSMo 610.021(3)** Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. Councilmember Murrell motioned to go into closed session, seconded by Councilmember Collins. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The mayor and council members discussed the annual evaluation of City Administrator Sam Anselm. Councilmember Nease motioned to approve a 4% salary increase effective January 1, 2026, for Sam Anselm, seconded by Councilmember Murrell. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IV. Adjourn to Open Session

At 5:19 p.m., Councilmember Grennan motioned to go into open session, seconded by Councilmember Collins. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

V. OPEN SESSION

VI. Preliminaries

Mayor Topliff led the invocation and Pledge of Allegiance.

VII. Consent Agenda

- a. Approval of Minutes
 - i. November 17, 2025 – Regular Meeting
- b. 2026 City Council Meeting Calendar
- c. Bid – Gravel FY 2026 – Indian Creek Materials
- d. Bid – Redi-Mix FY 2026 – MC Materials
- e. Bid – Mowing FY 2026 Extension – Fresh Cuts Lawncare \$168,620
- f. Bid – RTU Replacement – Trane U.S. \$229,479
- g. Tourism Advisory Committee Grant Application Recommendations:
 - i. Heart of the Ozarks Half Marathon - \$4,000
 - ii. Lincoln School – Black History Month/Centennial Celebration - \$2,000
- h. Site Plan – Deer Meadows #2 Minor Subdivision
- i. Approval of Disposal of Records: Fire Department – Various (1954-2024)

Councilmember Nease motioned to approve, seconded by Councilmember Murrell. Motion carried.

VIII. Resolutions

- a. **Resolution 2025-24** – A resolution of the City of West Plains, Missouri, authorizing the mayor to execute a lease agreement between the City of West Plains and Always a Future for Kids for property located at 436 Aid Avenue.
Councilmember Nease motioned to approve, seconded by Councilmember Collins. Motion carried.

IX. Ordinances

- a. **Bill 4813 to become Ordinance 4813** – Second reading. An ordinance approving the adoption of amended budgets for the fiscal year beginning January 1, 2025 and ending December 31, 2025.
Councilmember Nease motioned to approve, seconded by Councilmember Collins. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- b. **Bill 4814 to become Ordinance 4814** – Second reading. An ordinance vacating a 20-foot alley located between West First Street and West Second Street and further reserving a utility easement within the area to be vacated.

Councilmember Nease motioned to approve, seconded by Councilmember Murrell. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. **Bill 4815 to become Ordinance 4815** – Second reading. An ordinance amending several chapters and sections of the Municipal Code to no longer require business licenses, for most business types, merely for the privilege of conducting business within the City of West Plains.
Councilmember Nease motioned to approve, seconded by Councilmember Collins. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

X. City Administrator Report

City Administrator Sam Anselm thanked the city for the support of the Christmas Tree Lighting event on 12/1/25 stating that 758 people attended. Sam thanked city staff and West Plains Downtown Revitalization Inc. for their assistance at the event as well as the Greater West Plains Area Chamber of Commerce Christmas Parade on 12/13/25. He reminded attendees about the current performance, The Nutcracker, which is held at the Civic Center.

XI. Citizen Comments

- a. David Neal – Spoke regarding criminal infractions within the city. David stated that citizens should receive zero tolerance from local law enforcement and suggested a \$100 per occurrence fine.

XII. Adjourn

The meeting was adjourned at 5:45 p.m.