



October 1, 2025

To: Mayor Michael Topliff
City Council Members
Kellie Mayers, City Clerk

From: City Administrator Sam Anselm

Re: Amendment to Section 2-34(c) of City Code

Executive Summary

The attached ordinance amends Chapter 2, Section 2-34(c) of our municipal code. Currently, Section 2-34(c) reads, "Each speaker shall be limited to a five-minute time period for each topic unless given additional time by the presiding officer."

The proposed change would read, "Each speaker shall be limited to a five-minute time period unless given additional time by the presiding officer."

Discussion

State law currently does not require cities to have a public comment portion of their meetings, but most cities still allow this to give residents an opportunity to voice their concerns or opinions on matters to the council. Continuing to allow five minutes per speaker to address council ensures that others who attend the meeting and wish to do so are given the same opportunity.

Fiscal Impact

There is no fiscal impact to this code change.

BILL NO. 4812

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WEST PLAINS, MISSOURI, AMENDING CHAPTER 2, ARTICLE II, DIVISION 1, SECTION 2-34(c) OF THE CITY OF WEST PLAINS MUNICIPAL CODE RELATING TO PUBLIC ADDRESSES TO COUNCIL.

WHEREAS, the city council periodically reviews its municipal code to ensure clarity, consistency, and compliance with current legal standards; and

WHEREAS, the city council desires to provide flexibility in managing public comments during meetings while maintaining order and efficiency in the legislative process.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST PLAINS, MISSOURI AS FOLLOWS:

Section 1: Amendment

Section 2-34(c) of City of West Plains municipal code is hereby amended to read as follows (new language in *italics*, deleted language in ~~strikethrough~~):

Each speaker shall be limited to a five-minute time period ~~for each topic~~ unless given additional time by the presiding officer.

Section 2: Effective Date

This ordinance shall be in full force and effect from and after its passage and approval in accordance with applicable law.

PASSED AND APPROVED THIS _____ DAY OF _____ 20_____.

CITY OF WEST PLAINS, MISSOURI

BY: _____
MAYOR MICHAEL TOPLIFF

ATTEST:

CITY CLERK KELLIE MAYERS