

MINUTES
REGULAR COUNCIL MEETING
WEST PLAINS CITY HALL
COUNCIL CHAMBERS

Monday, July 21, 2025
5:30 p.m. Regular Session

The West Plains City Council met in regular session on July 21, 2025, in the council chambers at West Plains City Hall 1910 Holiday Lane, with the following members present: Councilmember Greg Collins, Councilmember Ron Grennan, Councilmember Johnny Murrell, Councilmember Jessica Nease, and Mayor Michael Topliff.

I. Preliminaries

- a. Call to Order
- b. Roll Call
- c. Establishment of Quorum
- d. Invocation
- e. Pledge of Allegiance

II. Consent Agenda

- a. Approval of Minutes
 - i. June 16, 2025 – Regular Meeting
- b. Bid – Police Van- \$51,609.00

Councilmember Nease made a motion to approve, seconded by Councilmember Collins. Motion carried.

III. Guest Speakers

- a. KPM CPAs – Presentation of FY2024 Annual Audit Report

Matt Wallace from KPM CPAs & Advisors presented the FY2024 annual audit report performed by the CPA firm including recommendations, net position, and notes. Mayor Topliff thanked Matt for presenting and the finance team for their work during the audit.

IV. Resolutions

- a. **Resolution 2025-11** – A resolution of the City of West Plains, Missouri, readopting and reaffirming the requirements and policies of Chapter 2, Article VI, Sections 2-496 through 2-501 of the municipal code of the City of West Plains related to conflicts of interest. Councilmember Nease made a motion to approve, seconded by Councilmember Collins. Motion carried.
- b. **Resolution 2025-12** – A resolution of the City of West Plains, Missouri, authorizing the mayor to enter into a utility extension agreement between Terry, Teresa, and Seth Johnson and the City of West Plains for property located at 2613 County Road 2010. Councilmember Nease made a motion to approve, seconded by Councilmember Collins. Motion carried.
- c. **Resolution 2025-13** – A resolution of the City of West Plains, Missouri, authorizing the mayor or city administrator to execute an agreement between Garner Villas II, LP, a Missouri limited partnership (“Borrower”), and the City of West Plains, Missouri, (“Lender”) (Exhibit A), and the loan forgiveness agreement (Exhibit B) and all other necessary documents and actions to complete the proposed project in accordance with the terms and conditions as previously presented to the city council. Councilmember Nease made a motion to approve, seconded by Councilmember Collins. Motion carried.
- d. **Resolution 2025-14** – A resolution of the City of West Plains, Missouri, authorizing the city administrator to execute an agreement with American Conservation & Billing Solutions Inc. (AmCoBi)

for a utility customer portal. Councilmember Nease made a motion to approve, seconded by Councilmember Collins. Motion carried.

V. Ordinances

- a. **Bill 4800 to become Ordinance 4800** – Second reading. An ordinance of the City of West Plains, Missouri, authorizing the city administrator to execute an agreement with BNSF Railway for the permanent closure and vacation of the Thornburgh Street grade crossing, and for other related purposes. Councilmember Nease made a motion to approve, seconded by Councilmember Collins. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- b. **Bill 4801 to become Ordinance 4801** – Second reading. An ordinance of the City of West Plains, Missouri, approving and adopting a utility billing policy for the City of West Plains. Councilmember Nease made a motion to approve, seconded by Councilmember Collins. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. **Bill 4802** – First reading. An ordinance of the City of West Plains, Missouri, authorizing the mayor or city administrator to apply for federal financial assistance on behalf of the City of West Plains and to execute any contract(s) resulting from such application for any grants between the City of West Plains and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for commission-approved transit projects. Councilmember Nease made a motion to approve, seconded by Councilmember Murrell. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- d. **Bill 4803** – First reading. An ordinance of the City of West Plains, Missouri, amending certain provisions of Chapter 21 (“Floodplain Management”) to meet the current minimum requirements for participation in the National Flood Insurance Program and, further, adopting floodplain standard operating procedures. Councilmember Nease made a motion to approve, seconded by Councilmember Collins. Motion carried.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Councilmember Grennan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VI. City Administrator Report

City Administrator Sam Anselm cautioned users of the pool area of the West Plains Civic Center to beware of higher temperatures as the section undergoes repairs. Crews are working to repair an air condition unit at city hall. Stay tuned for Library app and kiosk updates.
Mayor Topliff encourages residents to check out events happening in the downtown West Plains area.

VII. Adjourn

The meeting was adjourned at 6:13 p.m.