



July 25, 2025

To: Mayor Mike Topliff and City Council Members
From: City Administrator Sam Anselm
Re: Weekly Update

Please see below for this week's update.

Community Services

Parks & Recreation

- Adult volleyball, youth baseball and youth softball are all ongoing. Once the outdoor season wraps up, turf installation for the Hilburn infields will be scheduled.
- The next Movie in the Park is this Saturday, July 26 at Carmical Field. Movies start at sundown.

WP Public Library

- Teen and adult summer reading challenge pages are due no later than 6 pm this Wednesday, July 23. Prizes will be given away, including Amazon kindles.
- The next Bookshelf Book Club book is *How to Solve Your Own Murder* by Kristin Perrin. The club will meet on August 20 from 5-6 pm. Limited copies are available at the library and also on Libby.
- The Library will soon update its catalog and phone app to Evergreen Aspen. Aspen is a user-friendly search tool that brings all the collections together in one place. People can browse books, eBooks, audiobooks, DVDS and more with a single, unified search. It also integrates seamlessly with OverDrive and Hoopla.

WP Civic Center

- The Gun & Knife Show returns to the Civic Center this Saturday, July 26 from 9 am to 5 pm and Sunday, July 27, from 9 am to 3 pm.
- The American Red Cross will host a blood drive in the exhibit hall this Thursday, July 31, from 10 am to 5 pm. Registration is encouraged at redcrossblood.org.

Tourism/Welcome Center

- The Tourism Advisory Committee met last week to review the grant application forms. Applications will be available September 2 on explorewestplains.com.

- Over 200 guidebooks were distributed to performers and participants from multiple states at the ICGMA music convention this past weekend.

Facilities/Maintenance

- Johnson Controls will meet with facilities and civic center staff this week to discuss an upgraded control system for the elevators.
- Facilities is working with MCC to make repairs to the desert aire unit to bring the humidity down in the civic center pool area.
- Repairs are ongoing for the HVAC unit in the city hall complex.

Fire

Last Week's events:

- 6 EMS incidents. (Medical calls, EMS lift Assist, Lock-in)
- 4 Structure related calls. (1 – structure fire, 2- fire alarms, 1 – electrical hazard)
- 2 Motor vehicle accidents.
- 1 Gas odor investigations.
- 1 Smoke scare.
- 1 Smoke detector check.
- Held department wide training on First Due reporting software.
- 25 burn permits were issued.

Planning

- The planning department is gearing up for a GIS program review to consider new tools available with the latest enterprise updates. This can impact workflows across all city departments to improve efficiency of work orders, permitting, etc. Once a presentation is prepared, it will be presented to several key departments.
- Details are being ironed out for the Economic Development Administration grant application to support the renovation of the 601 Washington building. An initial construction meeting with the firm interested in utilizing the space was held this week.
- City staff are preparing a response to a Request For Information from the Missouri Department of Economic Development. There will be a call next week with the department to walk through the process of receiving the recently allocated state funds for the Washington Avenue project.
- Downtown efforts are being coordinated currently for timelines on street striping, including shifting parking stalls on Washington Avenue, curb and sidewalk finishes at the closed alleyways, and surfacing at Cass.
- An agreement for abatement of the former Hangout restaurant location has been approved and will be completed once paperwork is finalized. Once cleared, it will be a gravel lot until construction is complete at the 601 building to allow for equipment staging.
- Planning Technician Kurt Hauser's last day with the city will be July 25 and we wish him well on his future endeavors. His position is expected to be filled at a later date. There is currently a new administrative assistant position posted to help support the department and city operations.

Transportation

- This week crews worked on patching potholes and utility cuts, painting roadway center lines, continuing brush hogging of ROW and creeks, hauling blocks to Carmical, and drainage work on Pomona Sewer Pump Station Road.
- Transit operation:
 - Fixed Route: 90 riders
 - On-demand: 47 riders
- Airport operations:
 - Aircraft utilization: 27 aircraft
 - Visitor count: 37 visitors

Utilities

- Utilities Administration: utilities administration met with the finance department and department crews to review budget requests for fiscal year 2026. Many areas were discussed, emphasizing the department's goal of focusing on infrastructure reliability and efficiency. The team is working on processing all the new features that will be coming with GIS later in the fall.
- Electric: electric crews have worked on several fiber projects this week including splicing fiber for Ozarks Healthcare, assisting Sho-Me Technologies with a city fiber that was given to Sho-Me Technologies for the DRS administration building, and a squirrel chew at Lofton Park. Additionally, crews have been working at the golf course well and Galloway Park finishing up those two projects.
- Water: water crews have been working at the golf course, digging in pipe from the new well to the pond. Crews have been inspecting several possible water leaks and have called in locates to repair those in the upcoming week. Additionally, several new services are on the list to be completed, including 7-Brew and a new residential construction on North Howell Avenue.
- Sewer: the sewer crew has spent this week inspecting sewer infrastructure to ensure that everything is working properly.
- Sanitation: refuse crews hauled 36 loads to the transfer station, totaling 167.11 tons of waste. Refuse disposal crews transported 508.96 tons of waste to the Hartville landfill. Additionally, crews continue to distribute poly carts to residents.