



## 1. INTRODUCTION

### 1.1. Summary

The purpose of this RFP/Q is to conduct a complete Major Overhaul of the City's Generation Unit #1 located at the City of West Plains Power Station. The Unit is an AEG-KANIS Gas Turbine (Serial: 244 557). The Proposer who is awarded a contract will perform all work onsite and the Overhaul will be performed according to, but not limited to, the Scope of Work described below.

### 1.2. Background

The City of West Plains is located in Howell County, Missouri and consists of 13.33 square miles. The City population is approximately 12,600. The City of West Plains Power Station is located at 1710 Old Airport Road, West Plains, MO 65775. In 2000, the City built the Power Station and installed the generation units. Now, recognizing the need for upgrades, the City aims to overhaul and rebuild the system's engine and generator components to maintain effectiveness. This RFP/Q seeks qualified vendors for these upgrades, ensuring continued compliance and enhancing the generation system's efficiency.

### 1.3. Contact Information

**Project Contacts:**

**Kenny Ford**

Generator Coordinator

1710 Old Airport Road

West Plains, MO 65775

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775  
PHONE 417-256-7176 FAX 417-256-1880



**WEST PLAINS**

Email: [Kenny.ford@westplains.gov](mailto:Kenny.ford@westplains.gov)

Phone: (417)-255-0764

**Evan Kinder**

Utilities Project Coordinator

1910 Holiday Lane

West Plains, MO 65775

Email: [Evan.Kinder@westplains.gov](mailto:Evan.Kinder@westplains.gov)

Phone (417)-256-7176 ext. 2260

**Procurement Contact:**

**Kristopher Bates**

Purchasing Agent

1602 Sunset Terrace

West Plains, MO 65775

Email: [Kristopher.bates@westplains.gov](mailto:Kristopher.bates@westplains.gov)

Phone: (417)-256-0130

**Department:**

Utilities-Generator Station

1.4. Timeline

Release Project Date:

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775  
PHONE 417-256-7176 FAX 417-256-1880



November 19, 2024

Pre-Proposal Meeting (Mandatory):

December 10, 2024, 2:00pm

City of West Plains

City Hall & Online

1910 Holiday Ln.

West Plains, MO 65775

Question Submission Deadline:

December 13, 2024, 3:00pm

Proposal Submission Deadline:

December 20, 2024, 3:00pm

## 2. NOTICE

*REQUEST FOR PROPOSALS/QUALIFICATIONS (RFP/Q)*

*MAJOR OVERHAUL OF AEG-KANIS GAS TURBINE (244 557)*

### 2.1. Notice

Notice is hereby given that sealed proposals will be received electronically or in person, until Friday,

December 20, 2024 before 3:00 pm local time, for MAJOR OVERHAUL OF AEG-KANIS GAS

TURBINE (244 557)

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775

PHONE 417-256-7176 FAX 417-256-1880



## WEST PLAINS

Proposals shall be submitted via mail, hand delivery, or email at [purchasing@westplains.gov](mailto:purchasing@westplains.gov)

Submissions will be closed after the scheduled deadline and no proposals will be accepted after that time.

Copies of the Proposal Package may be downloaded from the City's website.

### 2.2. Mandatory Pre-Proposal Meeting

A mandatory pre-proposal meeting will be held at 2:00 pm on Tuesday, December 10, 2024 at City of West Plains City Hall 1910 Holiday Ln. West Plains, MO 65775. This is both an in person and video meeting. Proposers are required to attend the pre-proposal meeting to be eligible to submit a proposal.

If attending the pre-proposal meeting, please RSVP by contacting Evan Kinder (Utilities Project Coordinator) at [evan.kinder@westplains.gov](mailto:evan.kinder@westplains.gov)

Proposals will not be opened publicly, and the City will endeavor to keep such confidential until a preferred service provider is recommended. Proposals must be submitted by Proposer's authorized representative.

Proposals must bear original signatures and figures prior to being scanned/uploaded.

---

Kristopher Bates, Purchasing Agent

City of West Plains



### 3. DESCRIPTION OF WORK

#### 3.1. Project Background Information and Purpose

**Purpose:**

The outlined Scope of Work aims to fulfill the primary objective of this Request for Proposal/Qualification (RFP/Q), which is to facilitate the Major Overhaul of a AEG-KANIS gas turbine generation unit deployed at the West Plains Power Station. This cogeneration system is integral to the conversion of diesel fuel or natural gas into electricity. The engine and generator will undergo rigorous testing to ensure compliance with the manufacturer's specifications. Testing data, in an electronic format, must be provided to the City for review.

Interested vendors are invited to submit proposals that address all specified tasks outlined in this RFP/Q, along with their proposed approach to successfully execute these tasks. Proposals should incorporate a detailed timeline outlining the project's various phases and key milestones, demonstrating a clear strategy for project completion within the designated timeframe and budget.

#### 3.2. Proposal Information

Proposers should note that the City desires and expects your Proposal to include those tasks and services that you believe may be required to complete the Scope of Work, based on your firm's expertise and prior experience.

Prepare a proposal to City of West Plains. The proposal shall address all tasks outlined below, and any additional tasks you believe are necessary, and your approach to accomplishing the same. Please include a timeline and a fee proposal, including total number of technicians that will provide the labor for this



## WEST PLAINS

project, including the number of days they will work on-site. Your proposal should also describe the process and key milestones for completing the project on time and within budget.

Reports, memoranda, and other documents furnished under this Scope of Work will be of a quality acceptable to the City. Deliverables must: be of neat appearance, complete, accurate, as error-free as possible, organized and technically and grammatically correct, reflect the incorporation of City and other agency review comments, and be checked to meet all of the contract requirements.

Optional/Additional Scope - The Proposer shall list all other sub-tasks deemed necessary for successful completion of the project. This shall be broken down into sub-tasks, as appropriate, and the fee proposal should reflect the corresponding costs.

#### 4. SCOPE OF WORK

##### 4.1. Overhaul of AEG-KANIS Gas Turbine

Generally speaking, this Scope of Work shall include onsite Major Overhaul of the generation equipment.

Contractor shall provide the labor, tools, Original Equipment Manufacturer (OEM) materials, and equipment, for the comprehensive Major Overhaul of Generation Unit #1 equipment, encompassing, but not limited to, the following components:

##### 1. Field Service

1. Rotor Out Major
2. Adder for GROI with testing



## WEST PLAINS

3. Gear Box Inspection
  4. Auxiliary Inspections
  5. Field Balance Services
  6. Field NDE Services
  7. Laser Case Alignment and Dowling
  8. Exhaust Repairs-Non Major Work
  9. LO Pump De-stack
  10. Electronic Control Valves Inspection-Gas and Diesel
- 
2. Shop
    1. Rotor Inspection
    2. Adder Rotor De-stack/Restack/Minor Repairs
    3. Fuel Nozzles
    4. Liners
    5. Transition Pieces
    6. Stage 1 Buckets
    7. Stage 2 Buckets



**WEST PLAINS**

8. Stage 1 Nozzle
  9. Stage 2 Nozzle
  10. Stage 1 SB
  11. Stage 2 SB
  12. Turbine Bearings
- 
3. Parts
    1. Compressor Through Bolt & Marriage Coupling Bolt Kit
    2. Turbine Rotor Bolting Kit
    3. Blade Locking Hardware
    4. Consumable Parts for Major
    5. Electronic Control Valves-Gas and Diesel

## 5. PROPOSAL REQUIREMENTS

### ***INSTRUCTION TO PROPOSERS***

*Each individual or firm (Proposer) submitting a proposal shall meet all of the terms and conditions specified in this Request for Proposal/Qualifications (RFP/Q). By its proposal submittal, the Proposer*

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775  
PHONE 417-256-7176 FAX 417-256-1880





## WEST PLAINS

*acknowledges agreement with the acceptance of all provisions of the Request for Proposal/Qualifications (RFP/Q).*

*Each Proposal must contain the following:*

### 5.1. Introduction and Cover Letter

Provide a cover letter describing your interest in this Request for Proposal/Qualifications (RFP/Q):

1. Provide the name, address, phone number and email address of the contact person.
2. If your firm is subcontracting portions of this work, please indicate the firms with which you will be partnering along with the name, address, phone number and email address of the contact person. Indicate the task that will be subcontracted and how the subcontract work will be managed and checked for quality control.

### 5.2. Explanation of How Proposer Will Perform the Work

Proposer must describe in detail how the requirements of this Request for Proposal/Qualifications (RFP/Q) will be met, and may provide additional related information with the proposal. The proposal should be presented in a format that corresponds to, and references, the sections outlined in the Scope of Work, and should be presented in the same order. Responses to each section and subsection should be labeled to indicate which item is being addressed. Proposal should be straightforward, concise and provide “layman” explanations of technical terms that are used. Emphasis should be concentrated on conforming to the Request for Proposal/Qualifications (RFP/Q) instructions and responding to the Request for Proposal/Qualifications (RFP/Q) requirements.



If a complete response cannot be provided without referencing supporting documentation, you must provide such documentation with the proposal indicating where the supplemental information can be found.

### 5.3. Tentative Schedule

Please submit the tentative schedule by phase and tasks to be completed.

### 5.4. Estimated Hours

Please submit the estimated hours for Proposer staff in performing each phase of the work, including sub-consultants.

### 5.5. Services and Data

Please identify any services and/or data Proposer needs from the City of West Plains in order to complete the work.

### 5.6. Proposer's Qualifications and Background

Proposer must provide proof of qualifications and experience related to the area of proposed services.

Each Proposer shall be skilled and regularly engaged in the general class or type of work called for in this Request for Proposal/Qualifications (RFP/Q). The Proposer's experience shall be set forth and submitted, as follows:



## WEST PLAINS

1. Company ownership. If incorporated, the state in which the company is incorporated and the date of incorporation.
2. Location of company offices.
3. Number of employees both locally and nationally.
4. Locations from which employees will be assigned.
5. Name, address, email address, and telephone number of the Proposer's point of contact for this project.
6. Company background/history and why Proposer is qualified to provide the services described in this Request for Proposal/Qualifications (RFP/Q).
7. Length of time Proposer has been providing services described in this RFP/Q. Please provide a brief description.
8. List for key staff to be responsible for performance of any contract resulting from this Request for Proposal/Qualifications (RFP/Q).

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775  
PHONE 417-256-7176 FAX 417-256-1880



### 5.7. Negative History

Proposer must include in their Proposal a complete disclosure of any alleged significant prior or ongoing contract failures, any civil or criminal litigation or investigation pending which involves the Proposer or in which the Proposer has been judged guilty or liable within the last five years.

**If there is no information to disclose then, Proposer must affirmatively state there is no negative history.**

Failure to comply with the terms of this provision will disqualify any proposal. The City reserves the right to reject any Proposal based upon the Proposer's prior history with the City or with any other party, which documents, without limitation, unsatisfactory performance, adversarial or contentious demeanor, significant failures to meet contract milestones or other contractual failures.

### 5.8. Client References

A minimum of three references from similar projects performed (references from local government clients are preferred) within the last three (3) years must be provided. Information provided shall include:

1. Client name, client Project Manager, address, telephone number, and email address. If client is not a local government, please indicate the type of business.
2. Type of service provided to client.



3. Project description.
4. Project dates (starting and ending).
5. Staff assigned to that project.
6. Discuss final outcome.

#### 5.9. Compensation

Proposal must list Maximum Payment in a not to exceed amount, as well as providing a breakdown of cost to complete the work including, but not limited to, hourly rates, reimbursables, and maximum anticipated cost.

#### 5.10. Bid Bond

To ensure the seriousness and financial stability of all bidders, we require the submission of a Bid Bond amounting to 5% of the total bid value. This Bid Bond must be provided by a reputable surety company and accompany the bid submission. The Bid Bond serves as a guarantee that the bidder will enter into a contract if awarded and will provide the required performance and payment bonds. Failure to comply with this requirement will result in the bid being deemed non-responsive.

#### 5.11.



## WEST PLAINS

To ensure the successful completion of the project, we require the submission of a Performance Bond amounting to 100% of the contract value. This Performance Bond must be issued by a reputable surety company and provided upon contract award. The Performance Bond guarantees that the contractor will perform all obligations and complete the project in accordance with the contract terms. Failure to provide the Performance Bond will result in the forfeiture of the contract award.

### 5.12. Prevailing Wage and Apprenticeship

The work described herein may be a “public work,” as defined in Missouri Prevailing Wage Law, thus obligating Contractor/Consultant and subcontractor to pay prevailing wages under the Missouri Prevailing Wage Law. Contractor/Consultant and subcontractor agrees to indemnify, defend and hold City harmless from any claim that prevailing wages should have been paid, and shall be liable for the payment of the same and any penalties thereon. It is the responsibility of the Proposer to be familiar with Missouri Prevailing Wage Law, and failure or neglect of the Proposer to understand the Missouri Prevailing Wage Law shall in no way relieve him from any obligations.

Missouri Prevailing Wage Law section 8 CSR 30-3.030 requires the use of qualified apprentices by all trades, regardless of the dollar amount of their portion of the work, on public works contracts over \$75,000. Apprentices shall be used at no less than the ratio required by law, and shall be paid at the prevailing wage for apprentices in the trade for which they are registered. It is Contractor/Consultant’s sole responsibility to ensure that they and their subcontractors comply with the specific requirements of section 8 CSR 30-3.030.

### 5.13. Any Other Information

Please submit any other information which would assist City in making this contract award decision.

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775

PHONE 417-256-7176 FAX 417-256-1880



## 6. APPLICABLE STANDARD TERMS

### 6.1. Acceptance Period

Unless otherwise specified herein, the Proposal is firm for a period of thirty two (32) days.

### 6.2. Addenda Acknowledgment

Each Proposal shall include specific acknowledgment of receipt of all addenda issued during the solicitation period. Failure to so acknowledge may result in the Proposal being rejected as not responsive.

Each addendum must be acknowledged via email confirmation.

### 6.3. Authorized Signatures

Every Proposal must be signed by the person or persons legally authorized to bind the Proposer to a contract for the execution of the work. Upon request of the City, any agent submitting a Proposal on behalf of a Proposer shall provide a current power of attorney certifying the agent's authority to bind the Proposer. If an individual makes the Proposal, their name, signature, and post office address must be shown. If a firm or partnership makes the Proposal, the name and post office address of the firm or partnership and the signature of at least one of the general partners must be shown. If a corporation makes the Proposal, the Proposal shall show the name of the state under the laws of which the corporation is chartered, the name and post office address of the corporation and the title of the person signing on behalf of the corporation. Upon request of the City, the corporation shall provide a certified copy of the bylaws or resolution of the board of directors showing the authority of the officer signing the proposal to execute contracts on behalf of the corporation.



#### 6.4. Proposals Retention

City reserves the right to retain all Proposals for a period of thirty one (31) days for examination and comparison.

#### 6.5. Business License

The selected Proposer and any sub-contractors/sub-consultants must have a valid City of West Plains Business License prior to execution of the contract. Additional information regarding the City's Business License program may be obtained by going to the following website:

<https://westplains.gov/departments/administration/city-clerk/>

#### 6.6. Cancellation Of Solicitation

The City of West Plains may cancel this solicitation at any time.

#### 6.7. Compliance With Laws

The Proposal shall comply with current federal, state, and other laws relative thereto.

#### 6.8. Solicitation Documents, Examination Of

It is the responsibility of the Proposer to carefully and thoroughly examine the documents contained in this Request for Proposal/Qualifications (RFP/Q). Proposer shall satisfy themselves as to the character, quantity, and quality of work to be performed and materials, labor, supervision or equipment necessary to perform the work as specified by this Request for Proposal/Qualifications (RFP/Q). The failure or neglect

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775

PHONE 417-256-7176 FAX 417-256-1880





## WEST PLAINS

of the Proposer to examine the Request for Proposal/Qualifications (RFP/Q). Documents shall in no way relieve them from any obligations with respect to this solicitation. The submission of a proposal shall constitute an acknowledgment upon which the City may rely that the Proposer has thoroughly examined and is familiar with the Request for Proposal/Qualifications (RFP/Q) and the project. No claim will be allowed for additional compensation that is based upon a lack of knowledge of any solicitation document.

### 6.9. Cost Of Proposal

The City is not liable for any costs incurred by Proposers before entering into a formal contract. Costs of developing the proposals or any other such expenses incurred by the Proposer in responding to the Request for Proposal/Qualifications (RFP/Q) are entirely the responsibility of the Proposer, and shall not be reimbursed in any manner by the City.

### 6.10. Definition Of Terms

For the purposes of this RFP/Q, the following definitions apply:

1. **City of West Plains and City.** City of West Plains and City are used interchangeably and are synonymous with one another.
2. **Contractor/Consultant.** Same as Successful Proposer.
3. **Review Committee.** An independent committee established by the City to review, evaluate, and score the proposals, and to recommend award of the proposal determined by the committee to be in the best interest of the City.
4. **May/Should.** Indicates something that is not mandatory. Failure to do what "may" or "should" be done will not result in rejection of your proposal.



## WEST PLAINS

5. **Must/Should.** Indicates a mandatory requirement. A proposal that fails to meet a mandatory requirement may be deemed non-responsive and not be considered for award.
6. **Proposer.** The person or firm making the offer.
7. **Proposal** and/or **Statement of Qualifications.** The offer presented by the Proposer.
8. **RFP/Q.** Acronym for Request For Proposals / Request for Qualifications.
9. **Submittal Deadline.** The date and time on or before all proposals must be submitted.
10. **Successful Proposer.** The person, contractor, or firm to whom the award is made.

### 6.11. Disqualification Of Proposer

If there is reason to believe that collusion exists among the Proposers, the City may refuse to consider any Proposal from participants in such collusion. No person, firm, or corporation under the same or different name, shall make, file, or be interested in more than one Proposal for the same work unless an alternate Proposal is called for. A person, firm, or corporation who has submitted a sub-Proposal to a Proposer, or who has quoted prices on materials to a Proposer, is not thereby disqualified from submitting a sub-Proposal or quoting prices to other Proposers. Reasonable ground for believing that any Proposer is interested in more than one Proposal for the same work will cause the rejection of all Proposals for the work in which a Proposer is interested. If there is reason to believe that collusion exists among the Proposers, the City of West Plains may refuse to consider all Proposals from participants in such collusion. Proposers shall submit as part of their Proposal documents the completed Non-Collusion Affidavit provided herein.

### 6.12. Documents To Be Returned With Proposal or Statement of Qualifications

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775  
PHONE 417-256-7176 FAX 417-256-1880



## WEST PLAINS

Failure to completely execute and submit the required documents before the Submittal Deadline may render a proposal non-responsive. The documents that must be returned by the Submittal deadline are listed in the "Vendor Questionnaire" section.

### 6.13. Execution Of Agreement

**The Successful Proposer will be required to execute an agreement in the form attached to this Request for Proposal/Qualifications (RFP/Q) and comply with all requirements of said Agreement.**

In case of failure of the Successful Proposer to execute and return the contract and all required documents within the time allowed, the City may, at its option, consider that the Proposer has abandoned the contract, in which case the Proposal Security Bond, if one was required, shall be forfeited by the Proposer and become the property of the City.

### 6.14. Conflict Of Interest

Proposer covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Contractor certifies that to the best of his knowledge, no one who has or will have any financial interest under this contract is an officer or employee of the City of West Plains.

### 6.15. Questions And Comments

Questions and comments regarding this solicitation must be submitted in writing via email before Friday, December 13, 2024 Any response will be answered in an email response and if applicable in the form of an addendum and will be sent as promptly as is practical to all parties registered with the City. All such



## WEST PLAINS

addenda shall become a part of the Request for Proposal/Qualifications (RFP/Q). Any prospective Proposer who obtained the Request for Proposal/Qualifications (RFP/Q) from anyone other than the City is responsible for registering with the City to receive subsequent Addenda.

### 6.16. Submittal

Required delivery method for submitting proposals is either physically hand delivered or through mail service or electronically via email. The Proposal will not be opened publicly, and the City will endeavor to keep such confidential until a preferred service provider is recommended. Proposals must bear original signatures and figures prior to being scanned/uploaded. If no document can be identified as bearing original signatures, Proposer's proposal may be rejected at the discretion of the City.

### 6.17. Proposal Deadline

Proposals shall not be accepted after Friday, December 20, 2024 at 3:00 pm. The City reserves the right to extend the Submittal Deadline when it is in the best interest of the City.

### 6.18. Registration

**Proposers are required to register with the City prior to downloading documents from the website and to be eligible to submit a Proposal.** Please contact Purchasing Agent Kristopher Bates to register as a plan holder. This information is used to notify Proposers via e-mail of addenda to procurement actions. Solicitations may be downloaded by vendors who have registered. A Proposer who fails to register with the City as outlined above shall be deemed non-responsive and not be considered for award.

### 6.19. Proposal or Statement of Qualifications Modifications



## WEST PLAINS

Any Proposer who wishes to make modifications to a proposal already received by the City must withdraw their proposal via email confirmation with the Purchasing Agent to make the modifications. All modifications must be properly initialed by Proposer's authorized representative, executed, and submitted in accordance with the terms and conditions of this solicitation. It is the responsibility of the Proposer to ensure that a modified or withdrawn Proposal is resubmitted before the Submittal Deadline.

### 6.20. Proposal or Statement of Qualifications Withdrawal

A Proposer may withdraw their Proposal, without prejudice prior to the time specified for the proposal opening, via email confirmation with the Purchasing Agent.

### 6.21. Proprietary Information

The original copy of each Proposal shall be retained for official files and will become public record after the award of a contract unless the Proposal or specific parts of the Proposal can be shown to be exempt by law. Each Proposer may clearly label part of a Proposal as "CONFIDENTIAL" if the Proposer thereby agrees to indemnify and defend the City for honoring such a designation. The failure to so label any information that is released by the City shall constitute a complete waiver of all claims for damages caused by any release of the information. If a public records request for labeled information is received by the City, the City will notify the Proposer of the request and delay access to the material until seven working days after notification to the Proposer. Within that time delay, it will be the duty of the Proposer to act in protection of its labeled information. Failure to so act shall constitute a complete waiver.

## 7. PROPOSAL REVIEW PROCESS

### 7.1. Proposal Review and Award Schedule



## WEST PLAINS

The following is an outline of the anticipated schedule for Proposal review and contract award:

Issued RFP/Q: Tuesday, November 19, 2024

Proposals Submittal Deadline: Friday, December 20, 2024

Complete Proposal Evaluation: December 2024/January 2025

Contract Negotiations: January/February 2025

Execute Contract: February 2025

### 7.2. Proposal Opening/Rejection/Waiver

All Proposals and/or Statement of Qualifications, irrespective of irregularities or informalities, will be opened at the time stipulated in the Request for Proposal/Qualifications (RFP/Q) document. This is not a public opening. A tally of the names will be performed and may be released upon request. **No other information will be released.**

The City of West Plains reserves the right to postpone the Submittal Deadline and opening of Proposal any time before the date and time announced in the Request for Proposal/Qualifications (RFP/Q) or subsequent addenda.

City also reserves the right to waive non-substantial irregularities in any Proposal, to reject any or all Proposals, to reject or delete one part of a Proposal and accept the other, except to the extent that Proposals are qualified by specific limitations.



## WEST PLAINS

The City reserves the right to reject the Proposal of any Proposer who previously failed to perform adequately for the City or any other governmental agency. The City expressly reserves the right to reject the Proposal of any Proposer who is in default on the payment of taxes, licenses or other monies due the City of West Plains.

### 7.3. PROPOSAL REVIEW PROCESS AND AWARD OF CONTRACT

The Proposal will be evaluated by a review committee of City staff using a two-stage selection process described below.

The Committee will evaluate all Proposals and/or Statement of Qualifications received in accordance with the Evaluation Criteria. The City reserves the right to establish weight factors that will be applied to the criteria depending upon order of importance. The criteria, however, are not listed in any order of preference. Weight factors and evaluation scores will not be released. The City is not obligated to accept the lowest Proposal, but will make an award in the best interests of the City after all factors have been evaluated.

### 7.4. Phase 1 – Written Proposal Review/Finalist Candidates Selection.

The City reserves the right to further negotiate the proposed work scope and/or method and amount of compensation.

The Review committee may also contact and evaluate the Proposer's and subcontractor's references; contact any Proposer to clarify any response; contact any current users of a Proposer's services; solicit information from any available source concerning any aspect of a proposal; and seek and review any other information deemed pertinent to the evaluation process.



## WEST PLAINS

Discussions may, at the City's sole option, be conducted with responsible Proposers who submit proposals determined to be reasonably susceptible of being selected for an award. Discussions may be for the purpose of clarification to assure full understanding of, and responsiveness to, the solicitation requirements. Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and written revision of proposals. Revisions may be permitted after submissions and before award for obtaining best and final proposals. In conducting discussions, the City will not disclose information derived from proposals submitted by competing Proposers.

### 7.5. Phase 2 - Oral Presentations/Interviews and Consultant Selection

Finalist candidates may be invited to make a presentation to the Review Committee and answer questions about their proposal. The purpose of this second phase is two-fold: to present the project and to clarify and resolve any outstanding questions or issues about the proposal.

Contract award will be based on a combination of factors that represent the best overall value for completing the work as determined by City, including: the written proposal criteria described above; results of background and reference checks; results from the interviews and presentation phase; and proposed compensation.

A Notification of Intent to Award may be sent to any Proposer selected. Award is contingent upon the successful negotiation of final contract terms. Negotiations shall be confidential and not subject to disclosure to competing Proposers unless an agreement is reached. If contract negotiations cannot be concluded successfully, the City in its sole discretion may negotiate a contract with another Proposer or withdraw the RFP/Q.

### 8. EVALUATION CRITERIA

1910 Holiday Lane, P. O. Box 710, West Plains, MO 65775  
PHONE 417-256-7176 FAX 417-256-1880





## WEST PLAINS

1. Project Understanding and Approach.
2. Quality, clarity, responsiveness, conformance with the terms of this RFP/Q, and overall impression of proposal.
3. Qualifications and availability of key persons to be assigned to the contract resulting from this solicitation.
4. Sub-Consultants Qualifications (if applicable).
5. Past Experiences with the City.
6. Relevant Experience (past similar scope and size projects).
7. Creativity and Innovation.
8. Reasonableness of completion schedule and hours dedicated to completion of each task.
9. Reasonableness of time schedule responding to as-needed services.



**WEST PLAINS**

10. Reasonableness of Cost and Compensation submittal.

9. VENDOR QUESTIONNAIRE

*The following forms are included with the RFP/Q and must be submitted with the proposal document on or before the Submittal Deadline*

1. PROPOSAL\*

Please submit your proposal.

\*Response required

2. COST PROPOSAL\*

Please submit your cost proposal in this section separately from the rest of your proposal. \*



### **Addendum 1: Additions, Definitions, and Disclosure**

Following the pre-proposal meeting the following items were discussed and the need for documentation addressed.

1. **Project Contacts:** The phone number for Kenny Ford was incorrect. Correct phone number is (417)-247-9454
2. **Journeyman to Apprentice Ratio:** The ratio of journeymen to apprentices or entry-level workers is 1:1. This means for every journeyman, there can be one apprentice or entry-level worker.
3. **Work Week and Scheduling-** While a six-day work week is desired it is understood that certain sections of the project timeline might require or be in the best interest to work seven days a week. The schedule of a seven-day work week must be notified a minimum of one week before the schedule so that City employees may be scheduled to be on premise. Daily scheduling will be at the discretion of the awarded contractor.
4. **Remove and Adding New Oil:** Awarded contractor would be responsible for the removal, disposal, and addition of new oil. This is desired to match the oil in both Unit 1 and Unit 2. The City would be responsible for the purchase of the replacement oil.
5. **Responsibility of Onsite Materials in Scope of Work:** Discussion was made about responsibilities of certain items and while this is not a whole list, agreement was made of the following. Any additional items may be negotiated.
  - a. The City will be responsible for providing Water Service, Electrical Service, Bathroom Facilities, Trash, and Compressed Air. Forklift and Line Truck can be made available for use.
  - b. Contractor will be responsible for providing Cribbing, Boxes, Skids, Tooling for Generator Removal, Shipping and Receiving, Scaffolding, Welding Machine, Welding Materials, Office Facilities, Crane (City can provide local recommendations), and Electrical INC.
  - c. Both City and Contractor will be responsible for lockout/tagout.
6. **Disclosure:**

Unit 1 has a gas valve leaking through that allows pressure buildup between the valves. Will not run-on liquid fuel (unable to control fuel flow). Has high vibration throughout all bearings but more vibration on 3 and 4 bearings that are close to trip. Unit also needs exhaust repair that



## WEST PLAINS

would allow EGT's to work properly and possible EGT upgraded controls that do not use outdated control cards that are expensive and hard to get.

Unit will have rotor lockup after heating up. If it runs for more than 4 hours, unit will coast 14 minutes to stop. Go on ratchet about 3, maybe 4 times and lock ratchet pressure maxed out but will not turn until cooled down. Cool down time depending on temperature. After cooldown and ratchet for minimum of 8 hours unit will start and run.

Unit has a regulator issue that will not allow manual control of voltage. Control works but the motor that controls raise/lower was locked. After a lengthy repair time, that motor returned with half function. It only turns one way. Unit will close breaker and maintain voltage maybe a little high voltage but with tolerance.

Unit 1 has had a recent borescope done. During which it showed a crack in a combustion liner. Unit received a combustion inspection that ended with all new combustion liners and crossfire tubes completed in July 2022.

Pony motor had a complete overhaul in July 2022

Unit will run on natural gas after bleeding off pressure and continue to run as long as needed with the oil cooler regulating oil temp. Unit will run as described with high vibrations as long as needed during hot or cold conditions days at a time.

(After liquid fuel repair) This unit will run like this every other day.

(Lockup problem) this unit has been operated with the lockup problem for the past 6 years.

Update December 2024



## WEST PLAINS

Unit 1 will no longer run on natural gas. Unit lost control of gas valves during first run of control repair work on the valve. Gas control work has been performed many times every year.