

MINUTES
REGULAR COUNCIL MEETING
WEST PLAINS CITY HALL
COUNCIL CHAMBERS

Monday, September 23, 2024
5:30 p.m. Regular Session

I. Preliminaries

The West Plains City Council met in regular session on September 23, 2024, in the council chambers at West Plains City Hall 1910 Holiday Lane, with the following members present: Councilmember Greg Collins, Councilmember Jessica Nease, Councilmember John Niesen, and Mayor Michael Topliff. Councilmember Johnny Murrell arrived at 5:31 p.m.

II. Consent Agenda

- a. Approval of minutes for the August 19, 2024, regular meeting and August 26, 2024, special meeting
- b. Approval of disposal of records:
 - i. Accounts payable records – 2010 to 2023
 - ii. Airport excise tax returns – 2014 to 2016
 - iii. Banking and investment records – 1988 to 2022
 - iv. Bid records – 2003 to 2021
 - v. Cash receipts and accounts receivable records – 2013 to 2023
 - vi. Fuel logs and fuel statements – 2016 to 2019
 - vii. Postal records – 2016 to 2021
 - viii. Purchasing records – 2008 to 2021
 - ix. Real estate and personal property tax ledgers – 1953 to 1984
 - x. Subsidiary ledgers, journal entries, and reconciliations – 1991 to 2021
 - xi. Utility billing
 1. Autopay authorizations – 2007 to 2021
 2. Customer service deposit files (Refunded) – 2016 to 2021
 3. Delinquent account records – 2004 to 2021
 4. Meter books – 2018 and earlier
 5. Billing registers – 2011 to 2023
 6. Service orders and work orders – 2000 to 2021
- c. Bid - Bruce Smith Extension

Councilmember Nease made a motion to approve seconded by Councilmember Niesen. Motion passed.

III. Recognition of Guests

- a. Staci Hudson – Spoke regarding the volume of traffic on Utah Street specifically at the 6th Street and Utah intersection.

IV. Resolutions

- a. Resolution 2024-24 – A resolution of the City of West Plains, Missouri authorizing the city administrator to execute an agreement with Great River Engineering for engineering services on the Garner sidewalk project. Councilmember Nease made a motion to approve seconded by Councilmember Collins. Motion passed.
- b. Resolution 2024-25 - A resolution authorizing the mayor or city administrator to execute a pole attachment agreement between the City of West Plains, Missouri and Current, Inc. Councilmember Nease made a motion to approve seconded by Councilmember Niesen. Motion passed.
- c. Resolution 2024-26 – A resolution approving the commitment of local match for Economic Development Administration grant application in the approximate amount of \$643,000.00. Councilmember Nease made a motion to approve seconded by Councilmember Murrell. Motion passed.

V. Ordinances

- a. Bill 4774 to become Ordinance 4774 – Second Reading. An ordinance vacating an excess right-of-way section along Mitchell Road and further reserving a utility easement within the area to be vacated. Councilmember Nease made a motion to approve seconded by Councilmember Niesen. Motion passed.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Niesen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- b. Bill 4776 to become Ordinance 4776 – Second Reading. An ordinance of the City of West Plains, Missouri authorizing the city administrator to execute an agreement with Missouri Highways and Transportation Commission for enhancement funds. Councilmember Nease made a motion to approve seconded by Councilmember Murrell. Motion passed.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Niesen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. Bill 4777 to become Ordinance 4777 – First Reading. An ordinance authorizing participation in Missouri's highway safety program through the Missouri Department of Transportation. Councilmember Nease made a motion to approve seconded by Councilmember Collins. Motion passed.

	Aye	Nay	Not Voting	Not Present
Councilmember Collins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Murrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Nease	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Niesen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Topliff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VI. Council Action

VII. City Administrator's Report

City Administrator Sam Anselm stated that the city employees raised about \$650 for the West Plains Animal Control Center with a dunk tank activity last Friday September 20th.

VIII. Adjourn

The meeting was adjourned at 5:44 p.m.

IX. Work Session

- a. FY25 Budget

Finance Director Earlene Rich presented the proposed FY 2025 budget to the following members: Mayor Michael Topliff, Councilmember Johnny Murrell, Councilmember Jessica Nease, Councilmember John Niesen, and Councilmember Greg Collins.

X. Adjourn Work Session

Work session was adjourned at 7:01 p.m.