



CITY OF WEST PLAINS  
1910 Holiday Lane  
West Plains, Mo.  
417.256.7176

Dear Business Owner,

Thank you for choosing to operate your taxi or vehicle-for-hire business in West Plains! We're glad to welcome you as a member of our community. Whether you are getting a new license or renewing an existing one, please complete the enclosed application in its entirety. Listed below is a checklist of the necessary items to return, along with payment(s).

- Completed Business License Application and fee (\$30.00)
- Completed Occupancy Application and fee (\$25.00) **ONLY IF** you:
  - 1) are new and your business is in a commercial building in the city limits of West Plains, or
  - 2) if you are an existing business and you have moved to a new commercial location in the city limits within the past year

We cannot issue your license until all application materials and fees have been submitted, and the occupancy inspection (if required) has been completed. For any questions, contact the city clerk's office at 417-256-7176, ext. 2235 or [kellie.mayers@westplains.gov](mailto:kellie.mayers@westplains.gov).

Good luck with your business!

Sincerely,

Kellie Mayers  
City Clerk



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## Taxi/Vehicle-for-Hire Business License Application

New     Renewal

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Business Name MO Retail Sales Tax I.D. (8 digits)

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Business Street Address                      City                      State                      Zip

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Owner's Name                                      Primary Phone                                      Email Address

*An occupancy inspection is required for any store front located in West Plains city limits. If this is a new business or you have moved, please return the Occupancy Application and fee (\$25.00).*

### Mailing Address (if different than above)

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Mailing/Corporate Address                      City                      State                      Zip

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Corporate Contact Name                                      Phone Number                                      Corporate Email Address

**Number of vehicles owned or held under lease:** \_\_\_\_ (attach a list of vehicles with make, model, motor number, serial number (VIN) and registered owner of each taxicab or vehicle-for-hire)

**I have reviewed and agree to abide by Chapter 48 of the West Plains Code of Ordinances pertaining to vehicles for hire.**

**Continued on back...**





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