

REQUEST FOR QUALIFICATIONS – PROFESSIONAL ARCHITECTURAL SERVICES

The City of West Plains requests qualifications for preliminary architectural services, subsequent architectural design services, and construction inspection services, to assist in a proposed project to be financed through a combination of Economic Development Administration (EDA) grant funding, Delta Regional Authority (DRA) grant funding and local cash.

The proposed project consists of the renovation of an existing commercial building and associated site work. Information provided to the city must include:

1. The specialized experience and technical competence of the firm with respect to renovation of commercial buildings or related work;
2. The capacity and capability of the firm to perform the work in question, including specialized services, within a specified time period;
3. The past record of performance of the firm with respect to such factors as control of costs, quality of work and ability to meet schedules;
4. The firm's proximity to and familiarity with the area in which the project is located;
5. References from previous clients of related work with the firm within the past five years; and
6. Documentation of compliance with E-verify requirements.

The firm will be selected based on the above qualifications with the ability to begin work immediately and provide a PAR meeting EDA content requirements receiving primary consideration.

Once the most qualified firm is selected, a cost for preliminary architectural work will be negotiated separately from the cost for architectural design/construction inspection. Contracting for these two activities shall occur separately and costs/payments associated with each will be clearly defined. Contracts executed for architectural design and construction inspection services shall be contingent upon the award of all requested grant funds and the receipt of a notice to proceed from the funding agencies.

For more information, contact Michael McMahon at 417-256-7176, Extension 2238.

The above information shall be submitted no later than Monday, April 29, 2024 by 3:00 pm to: Michael McMahon, City of West Plains, 1910 N. Holiday Lane, West Plains, MO 65775 or by email to: michael.mcmahon@westplains.gov

The City of West Plains, MO is an Equal Opportunity Employer and invites the submission of proposals from minority, women, and Section 3-owned firms.

The South Central Ozark Council of Governments (SCOCOG) prepared this RFQ on behalf of the City of West Plains.