

BILL NO. 2023-06

RESOLUTION 2023-06

A RESOLUTION OF THE CITY OF WEST PLAINS, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE HOWELL COUNTY HEALTH DEPARTMENT FOR ENVIRONMENTAL PUBLIC HEALTH SERVICES.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WEST PLAINS, MISSOURI AS FOLLOWS:

Section 1: The Mayor is hereby authorized and directed to execute an agreement with the Howell County Health Department for a period of time to include April 1, 2023, to March 31, 2024, for services and fees as outlined in Exhibit A (attached).

Section 2: This Resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED THIS 20 DAY OF MARCH 2023.

CITY OF WEST PLAINS, MISSOURI

BY: Michael Topliiff
MAYOR MICHAEL TOPLIFF

ATTEST:

Allison Skinner
CITY CLERK ALLISON SKINNER

Howell County Health Department



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Chris Gilliam, Administrator
Howell County Health Department
180 Kentucky
West Plains, MO 65775

Allison Skinner
City Clerk – City of West Plains
P.O. Box 710
West Plains, MO 65775

Dear Allison:

Enclosed is the Howell County Health Department's Proposal for Environmental Services for the City of West Plains years 2023 & 2024. No increases are being sought for this contract year. If you have any questions or if I need to send these materials to others, please let me know. I can be reached at 256-7078, or by email at Chris.Gilliam@lpha.mo.gov

Thank you,

A handwritten signature in black ink, appearing to read "Chris Gilliam".

Chris Gilliam, MHA
Administrator-Howell County Health Department

Howell County Health Department



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PROPOSAL FOR CITY OF WEST PLAINS FROM HOWELL COUNTY HEALTH DEPARTMENT, TO PROVIDE ENVIRONMENTAL PUBLIC HEALTH SERVICES APRIL 1, 2023 – MARCH 31, 2024

Environmental Public Health Specialist Services Salary & Fringes (Including wages, SS/MC, SUI, Medical Insurance and 2% Annuity)	\$24,025.00
Travel/Training/Expense	\$750.00
Education Materials	\$250.00
Supplies	\$1,250.00
Printing	\$400.00
Telephone	\$325.00
<u>Total</u>	\$27,000.00

Average Monthly Cost: \$2,250

Services to be provided: Inspections in cooperation with the Missouri Department of Health and Senior Services and the City of West Plains ordinance requirements for food service establishments, which include: restaurants, taverns, retail twice a year. Temporary establishments as needed, Manufacturers, etc.
Complaints - food services establishments,
Food borne outbreaks – food service establishments,
Education and training to providers and the community,
Posting inspection reports on HCHD website,
Preparing inspection reports for distribution to local media.

Submitted: February 1, 2023

Chris Gilliam, Administrator