

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**WEST PLAINS CITY HALL COUNCIL CHAMBERS**  
Monday, September 19, 2022  
5:30 P.M. – Regular Session

The West Plains City Council met for regular session at 5:30 p.m. Monday, September 19, 2022, at West Plains City Hall Council Chambers, 1910 Holiday Lane with the following members present: Mayor Mike Topliff, Councilwoman Jessica Nease, Councilman Johnny Murrell and Councilman John Niesen. Councilman/Mayor Pro Tem Josh Cotter was absent. City Administrator Sam Anselm, City Attorney Charles Cantrell and City Clerk Allison Skinner also attended in person.

**I. Preliminaries**

Mayor Topliff established a quorum and called the meeting to order. Lance Johnson gave the invocation followed by the Pledge of Allegiance.

**II. Consent Agenda**

Councilwoman Nease made a motion to approve the consent agenda, seconded by Councilman Niesen. Motion passed.

**III. Recognition of Guests**

Andy Marmouget, KPM, gave a presentation of audit for the fiscal year ending March 31, 2022.

**IV. Resolutions**

- A. Resolution 2022-23.** A Resolution appointing director and alternate director to the Missouri Joint Municipal Electric Utility Commission. Councilwoman Nease made a motion to approve, seconded by Councilman Niesen. Motion passed.
- B. Resolution 2022-24.** A Resolution of the City of West Plains, Missouri, authorizing the city administrator to execute an agreement with the Greater West Plains Area Chamber of Commerce for economic development. Councilwoman Nease made a motion to approve an amendment to the resolution, and then made a motion to approve the amended resolution, seconded by Councilman Niesen. Motion passed.
- C. Resolution 2022-25.** A Resolution of the City of West Plains, Missouri, authorizing the city administrator to execute an agreement with KMP CPAs, PC for audit services. Councilwoman Nease made a motion to approve, seconded by Councilman Niesen. Motion passed.
- D. Resolution 2022-26.** A Resolution of the City of West Plains, Missouri, authorizing the city administrator to execute an agreement with Olsson Design on a comprehensive land use plan. Councilwoman Nease made a motion to approve, seconded by Councilman Niesen. Motion passed.

**E. Resolution 2022-27.** A Resolution of the City of West Plains, Missouri, authorizing the Mayor to execute a relocation agreement between the Home Builder’s Association and the City for full use of the Welcome Center. Councilwoman Nease made a motion to approve, seconded by Councilman Niesen. Motion passed.

**F. Resolution 2022-28.** A Resolution of the City of West Plains, Missouri, supporting an application by HRM Services, LLC, to the Missouri Housing Development Commission – Thayer Avenue. Councilwoman Nease made a motion to approve, seconded by Councilman Niesen. Motion passed.

**V. Ordinances**

**A. Bill 4721 to become Ordinance 4721.** First Reading. An Ordinance accepting Garner Boulevard, London Lane, Ramseur Farm Road, and Air Medical Drive Streets within the City of West Plains Street Maintenance System. Councilwoman Nease made a motion to approve, seconded by Councilman Murrell. Motion passed.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilwoman Nease	X			
Councilman Cotter				X
Councilman Murrell	X			
Councilman Niesen	X			
Mayor Topliff	X			

**B. Bill 4722 to become ordinance 4722.** First and Second Reading. An Ordinance to approve a new employee PTO policy was recommended by the City Administrator. Councilwoman Nease made a motion to approve, seconded by Councilman Niesen. Motion passed.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilwoman Nease	X			
Councilman Cotter				X
Councilman Murrell	X			
Councilman Niesen	X			
Mayor Topliff	X			

H. A recommendation by the City Administrator for a new employee pay plan.

Councilwoman Nease made a motion to approve, seconded by Councilman Niesen.

Motion passed.

**VII. Administrator's Report**

- City Administrator Sam Anselm reported new starting blocks have been installed at the West Plains Civic Center pool.
- The golf course is closed this week for grass seeding.

**VIII. Adjourn**

CITY OF WEST PLAINS, MISSOURI

BY: Michael Toplif  
MAYOR MICHAEL TOPLIF

ATTEST:

Allison Skinner  
CITY CLERK ALLISON SKINNER