

BILL NO. 2022-12

RESOLUTION 2022-12

A RESOLUTION OF THE CITY OF WEST PLAINS, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE HOWELL COUNTY HEALTH DEPARTMENT FOR ENVIRONMENTAL PUBLIC HEALTH SERVICES.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WEST PLAINS, MISSOURI AS FOLLOWS:

Section 1: The Mayor is hereby authorized and directed to execute an agreement with the Howell County Health Department for a period of time to include April 1, 2022, to December 31, 2022, for services and fees as outlined in Exhibit A (attached).

Section 2: This Resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED THIS 16th DAY OF MAY 2022.

CITY OF WEST PLAINS, MISSOURI

BY: Michael Topliff
MAYOR MICHAEL TOPLIFF

ATTEST:

Allison Skinner
CITY CLERK ALLISON SKINNER

Howell County Health Department



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4.12.22

Allison,

I want to apologize to you and the City Council for my late submission of this year's agreement. I hope that does not create a hardship for anyone. We appreciate being given the opportunity to continue to partner with the City of West Plains for yet another year. If there is anything we can do to better satisfy you don't hesitate to let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Gilliam', written in a cursive style.

Chris Gilliam

Howell County Health Department



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4/12/22

Chris Gilliam, Administrator
Howell County Health Department
180 Kentucky
West Plains, MO 65775

Allison Skinner
City Clerk – City of West Plains
P.O. Box 710
West Plains, MO 65775

Dear Allison;

Enclosed is the Howell County Health Department's Proposal for Environmental Services for the City of West Plains years 2022 & 2023. No increases are being sought for this contract year. If you have any questions or if I need to send these materials to others, please let me know. I can be reached at 256-7078, or by email at chris.gilliam@lpha.mo.gov

Thank you,

A handwritten signature in black ink, appearing to read 'Chris Gilliam', written in a cursive style.

Chris Gilliam
Administrator-Howell County Health Department

Howell County Health Department



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PROPOSAL FOR CITY OF WEST PLAINS FROM HOWELL COUNTY HEALTH DEPARTMENT, TO PROVIDE ENVIRONMENTAL PUBLIC HEALTH SERVICES APRIL 1, 2022 – MARCH 31, 2023

Environmental Public Health Specialist Services Salary & Fringes (Including wages, SS/MC, SUI, Medical Insurance and 2% Annuity)	\$22,614.50
Travel/Training/Expense	\$1,360.50
Education Materials	\$250.00
Supplies	\$1,250.00
Printing	\$200.00
Telephone	\$325.00
<u>Total</u>	\$26,000.00

Average Monthly Cost: \$2,166.67

Services to be provided: Inspections in cooperation with the Missouri Department of Health and Senior Services and the City of West Plains ordinance requirements for food service establishments, include: restaurants, taverns, retail twice a year. Temporary establishments as needed, Manufacturers, etc.
Complaints - food services establishments,
Food borne outbreaks -- food service establishments,
Education and training to providers and the community,
Posting inspection reports on HCHD website,
Preparing inspection reports for distribution to local media.

Submitted: April 12, 2022

Chris Gilliam, Administrator

180 KENTUCKY AVENUE | WEST PLAINS, MISSOURI 65775 | 417.256.7078

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