



JOB ANNOUNCEMENT

The City of West Plains, an Equal Opportunity Employer, is seeking a qualified candidate to serve as **Water Treatment Plant Assistant Chief Operator** within its Public Works Department. This is a full-time, non-exempt position with mandatory on-call rotating shifts and the candidate must reside within a 30-minute response time to city limits.

Under direction of the Water Treatment Plant Chief operator, assist in the day-to-day operations of the Water Treatment Plant personnel, operation, and maintenance functions, laboratory testing, equipment repairs, housekeeping of the Wells and Water Treatment Plant. Assist the Chief Operator in determining the needs of the wells and water treatment plant and in planning modifications or additions to the water facilities. Performs routine and emergency maintenance using established Standard Operating Procedures (SOP) and technical operation manuals. Demonstrates a commitment to high quality of customer service (internal and external) and exhibits the values of the vision and mission of the City of West Plains.

MINIMUM QUALIFICATIONS

- High School diploma, GED or equivalent.
- Four (4) years full-time related professional-level experience and/or training.
- Possess or the ability to obtain a Class B – Missouri Water Treatment certificate within six (6) months of employment.
- Possess or the ability to obtain basic First Aid, CPR and AED certification within three (3) months of employment.
- Possess or the ability to obtain and maintain a valid CDL – Class B with airbrake endorsements, throughout employment, or the ability to obtain within three (3) months of employment.
- Successful completion of a background check, pre-employment drug screen and physical evaluation required.

SALARY AND BENEFITS

- The Water Treatment Plant Assistant Chief Operator has a salary range of \$18.65 to \$29.83 per hour, depending on qualifications and experience.
- A comprehensive benefit package is also offered, which includes:
 - Medical, Dental, Basic Life/AD&D and Long-Term Disability coverages offered at zero cost to the employee, with dependent coverage offered at the employee's cost.
 - Missouri Local Government Employee Retirement System (LAGERS) which is fully funded by the City (no cost to employee) with vesting after 5 years.
 - Voluntary participation in Vision, Cafeteria Plan IRS Section 125, Deferred Compensation 457(b) Plans, Flexible Spending Account (FSA) and Supplemental Life, Accident, Cancer coverage, and an Employee Assistance Program (EAP).
 - Generous paid leave time including holiday, vacation, and sick leave. Eligible employees may also receive annual personal, birthday and safety leave time.

TO APPLY

To be considered for employment, you must submit a completed City of West Plains application before the closing date of the application period. Applications are available online at www.westplains.gov. Completed applications and resumes may be emailed to hr@westplains.gov or delivered in-person to City Hall at 1910 Holiday Lane, West Plains, Missouri 65775. All offers of employment are contingent upon successful completion pre-employment or post-offer testing, including but not limited to, drug and alcohol screening, thorough background investigation, credit check and medical examination.