

## **West Plains Civic Center Operations Manager**

The City of West Plains is now accepting applications/resumes for the position of Operations Manager for the West Plains Civic Center. West Plains, Missouri is a growing community of more than 12,000 residents serving a multi-county regional trade area of more than 100,000 people located in South Central Missouri. The full-time position will be responsible for supervising all aspects of operations including maintenance, engineering, painting, HVAC, and custodial services. Other responsibilities include scheduling staff and directing all activities for the maintenance and operation of the facility to ensure all day-to-day and event requirements are fulfilled, and coordinating with other departments and event-related contracts to assure facility readiness and smooth operation of events. The applicant must have a bachelor's degree in a related field or a minimum of five years of facilities maintenance experience including managing housekeeping and operations, with preference given to those who have worked in sports and entertainment venues. The applicant also must be customer-service oriented and exhibit a positive attitude. Annual salary range is \$39,520 - \$63,253 and commensurate with education and experience. Applicants may apply online at [westplains.gov](http://westplains.gov) or pick up or drop off applications/resumes at West Plains City Hall 1910 Holiday Lane. The City of West Plains is an Equal Opportunity Employer.